

PAROLEE SERVICES

| SCOPE/ GUIDELINES | Parolee Service Centers (PSC) | Residential Multi-Service Centers (RMSC) | Day Reporting Centers (DRC) | Community Based Coalition (CBC) | Substance Abuse Treatment and Recovery Program (STAR) | Computer Literacy Learning Center Program (CLLC) |
|-------------------------------|--|---|---|--|--|--|
| Program Objectives | <p>Penal Code sections 6250-6258.1 authorized CDCR to enter into contracts for the establishment and operation of Community Correctional Reentry Centers (CCRC) for selected inmates nearing completion of their incarceration term. The CCRC work furlough program provided an environment with increased community access and an opportunity for successful reintegration. In FY 2003/04, CCRC transitioned from inmates to parolees and was renamed the Halfway Back (HWB) program. HWB housed parolees who had committed parole violations in lieu of revocation. In April 2005, HWB was abolished by CDCR and PSC was established.</p> <p>PSC is a voluntary program that provides residency and support services to parolees to enable successful reintegration into the community. The program focuses on parolee employment, job search and placement training, substance abuse education, stress management, victim awareness, computer supported literacy, and life skills. A 52-week certified domestic violence program is provided to applicable parolees. The expectation is that parolees will remain in the program, at no cost to the parolee, and save 75 percent of their net earnings once they become employed.</p> | <p>The Preventing Parolee Failure Program (PPFP) was established in FY 1991/92 by a Budget Change Proposal (BCP) which appropriated \$7.7 million to fund the various PPFP components, including RMSC. Assembly Bill 2321 (Knox and Vasconcellos), Chapter 526, Statutes of 1998, renamed PPFP to the Preventing Parolee Crime Program (PPCP) and codified it into Sections 3068 and 3070 of the Penal Code.</p> <p>RMSC's primary goal is to provide housing, sustenance, and life skills in an attempt to end long term homelessness among the parolee population and to transition parolees into productive members of society. The program targets parolees who are homeless or living in at-risk environments. Services include housing, drug counseling, literacy training, job preparation and placement, anger management classes, and individual and group counseling.</p> | <p>DRC commenced in May 2006 in Fresno as a three year pilot program. This comprehensive cognitive training program addresses parolees' needs through an assessment of their limitations and placement in designated classes and supportive services. The program consists of three phases plus aftercare. Program components include: individual and group counseling, transitional/sober living housing, HIV/sexually transmitted disease awareness, substance abuse education, anger management, domestic violence program, cognitive and life skills training, parenting and family reintegration, community service, education/GED preparation, budgeting and money management, job readiness and job search, and referral services.</p> | <p>CBC commenced in April 2007 in the Service Planning Area 6 (SPA6) in Los Angeles County. CBC addresses parolees' needs through an assessment of their limitations and placement in designated classes and supportive services. The program consists of three phases plus aftercare. Program components include: individual and group counseling, transitional/sober living housing, HIV/sexually transmitted disease awareness substance abuse education, anger management, domestic violence program, cognitive and life skills training, parenting and family reintegration, community service, education/GED preparation, life skills and money management, job readiness and job search, and referral services.</p> | <p>PPFP was established in FY 1991/92 by a BCP which appropriated \$7.7 million to fund the various PPFP components, including STAR. Assembly Bill 2321 (Knox and Vasconcellos), Chapter 526, Statutes of 1998, renamed PPFP to PPCP and codified it into Sections 3068 and 3070 of the Penal Code.</p> <p>STAR services are provided by the Contra Costa County Office of Education (CCCOE) via a public entity contract with CDCR. The goal for each of the 29 parole unit sites is to provide substance abuse and relapse prevention to parolees in need of substance abuse education. The 20-day education based program is taught by California certified teachers and utilizes the Deciding, Evaluating, Understanding, Counseling, Education (D.E.U.C.E.) curriculum model. The curriculum addresses the following criminogenic need interventions:</p> <ul style="list-style-type: none"> • Substance abuse and relapse prevention • Pro-social thinking and communication • Self-management skills • Community transition planning • Pro-social supports/developing health relationships | <p>PPFP was established in FY 1991/92 by a BCP which appropriated \$7.7 million to fund the various PPFP components, including CLLC. Assembly Bill 2321 (Knox and Vasconcellos), Chapter 526, Statutes of 1998, renamed PPFP to PPCP and codified it into Sections 3068 and 3070 of the Penal Code.</p> <p>CLLC services are provided by CCCOE via a public entity contract with CDCR. CLLC's goal is to increase the literacy skills of 40 percent of the participating parolees by achieving a significant learning gain as measured by Comprehensive Adult Student Assessment Systems, after completing at least 40 hours of instruction. The computer curriculum focuses on basic proficiency in reading, writing, and math skills. The goal for each of the 21 parole unit sites is to provide 800 hours of classroom instruction per month that:</p> <ul style="list-style-type: none"> • Identifies the reading level and reading deficits of the enrolled parolees • Provides a user friendly training methodology • Offers participants the opportunity to progress to a GED • Provides training in life skills and employment competency |
| Statute, Budget, Court | Currently mandated per Penal Code Section 3068 since inmates no | Mandated per Penal Code Section 3068. | In FY 2005/06, as part of a \$95 million CDCR reduction, funding was | CBCs funded effective 1/1/2006 as part of Reducing Recidivism, | Mandated per Penal Code Section 3068. | Mandated per Penal Code Section 3068. |

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| Order, or Internal Policy and Procedures | longer receive services. The per-inmate cost for operating the CCRCs was mandated to be less than the per-inmate cost of maintaining custody of inmates in an institution. The program was and still is funded by the CDCR Bed Activation Schedule. | RMSC facilities must be licensed by the Department of Alcohol and Drug Programs to operate as a residential facility as defined in Title 9 of the California Code of Regulations. | requested and approved to establish DRC. Effective 7/1/2006, additional DRC funding was approved as part of Reducing Recidivism, Provision 16 of the Governor's Budget. Effective FY 2010/11, these Reducing Recidivism funds became General Funds. | Provision 16 of the Governor's Budget. Effective FY 2010/11, these Reducing Recidivism funds became General Funds. | | Funded by the Workforce Investment Act (WIA) Governor's Discretionary 15 Percent Funds via an interagency agreement between the Employment Development Department and CDCR. As such, all parolee participants must be enrolled in the WIA program and CCCOE must attain the required performance goals. |
| Days of Treatment | Initial placement is 90 days or longer, pursuant to individual needs, not to exceed one year. | Up to 180 days of residence with a 90-day aftercare component. On a case-by-case basis up to one year. | Phase 1 – parolees report 6 days a week; not to exceed 30 days Phase 2 – parolees report 5 days a week; not to exceed 120 days Phase 3 – parolees may be employed; not to exceed 60 days Aftercare – 30 days not to exceed 90 days. | Phase 1 – parolees report 6 days a week; not to exceed 30 days Phase 2 – parolees report 5 days a week; not to exceed 120 days Phase 3 – parolees may be employed; not to exceed 60 days Aftercare – 30 days not to exceed 90 days. | STAR is provided on an open entry/exit basis. Parolees may enter on any day in the curriculum cycle and must attend all available classes for four full weeks (20 days) to complete the program. | Parolees are placed in computer reading, writing, math and applied skills levels according to their ability and progress at their own pace. Learning gain is measured after completing at least 40 hours of instruction. |
| Eligibility Criteria | All parolees subject to the jurisdiction of DAPO unless they fall under the exclusionary criteria. | All parolees subject to the jurisdiction of DAPO unless they fall under the exclusionary criteria. | All parolees subject to the jurisdiction of DAPO. | All parolees subject to the jurisdiction of DAPO. | All parolees subject to the jurisdiction of DAPO. | All parolees subject to the jurisdiction of DAPO. |
| Exclusionary Criteria | <ul style="list-style-type: none"> o Parolees unwilling to participate in the program o Parolees required to register pursuant to PC 290 (sex offense) and/or PC 457.1 (arson) o In-custody parolee pending local misdemeanor charges which could result in county jail time o Parolees in need of detoxification o Case factor indicating parolee would be a danger to others On a case-by-case basis: <ul style="list-style-type: none"> o Parolees designated high notoriety o Validated gang members o Other history of sex offense and arson o Conviction for an offense under PC 667.5c, 1192.7c and/or 1192.8 | <ul style="list-style-type: none"> o Parolees unwilling to participate in the program o Parolees required to register pursuant to PC 290 (sex offense) and/or PC 457.1 (arson) o In-custody parolee pending local misdemeanor charges which could result in county jail time o Parolees in need of detoxification o Case factor indicating parolee would be a danger to others On a case-by-case basis: <ul style="list-style-type: none"> o Parolees designated high notoriety o Validated gang members o Other history of sex offense and arson o Conviction for an offense under PC 667.5c, 1192.7c and/or 1192.8 | None | None | None | None |

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| | | | | | | |
| SAP Required | No | No | No | No | No | No |
| Treatment Hours | Parolees shall be employed for and/or receive 30 hours of required programming per week. Based on initial/continuous assessments, parolee case services plan shall outline the required program components. | Treatment services are structured throughout the duration of the parolee's stay and encompass a minimum of 40 hours per week for unemployed and 20 hours per week for employed participants. | On-site classes are provided between the hours of 9:00 am and 7:00 pm. Required operating hours are no less than ten hours a day on weekdays and five hours per day on weekends. DRC is open a minimum, of four hours on scheduled holidays. | Program services commence at 8:00 am. Required operating hours are no less than 10 hours a day on weekdays and five hours per day on weekends. CBC is open a minimum, of four hours on scheduled holidays. | A minimum of six hours of instruction are provided at each site five days a week, Monday through Friday, excluding State holidays. | A minimum of six hours of instruction are provided at each site five days a week, Monday through Friday, excluding State holidays. |
| Modality | Residential (emphasis on life skills and employment preparation) | Residential (emphasis on drug counseling and life skills) | Day Services with some sober living housing | Day Services with some sober living housing | Day Services (substance abuse education) | Day Services (literacy) |
| Gender | Male and Female | Male and Female | Male and Female | Male and Female | Male and Female | Male and Female |
| Treatment Model | N/A | N/A | N/A | N/A | N/A | N/A |
| Referral Placement | Parole Agent referral via a CDCR 1502. Placement is voluntary unless referred as a remedial sanction. | Parole Agent referral via a CDCR 1502. Placement is voluntary unless referred as a remedial sanction. | Parole Agent referral via a CDCR 1502. Placement is voluntary unless referred as a remedial sanction. | Parole Agent referral via a CDCR 1502. Placement is voluntary unless referred as a remedial sanction | Parole Agent referral via a CDCR 1502. Placement is voluntary unless referred as a remedial sanction | Parole Agent referral via a CDCR 1502. Placement is voluntary. |
| Transportation | Provided by Agent of Record, program parole staff, or parolee self-transports. | Provided by Agent of Record, program parole staff, or parolee self-transports. | Contractor provides transportation via bus passes/tokens or private transportation, or parolee self-transports. | Contractor provides transportation via bus passes/tokens or private transportation, or parolee self-transports. | Parolee self-transports. Contractor provides parolees with bus tokens to be used solely for transportation to and from STAR until the parolee achieves his/her program goal. | Parolee self-transports. Contractor provides parolees with bus tokens to be used solely for transportation to and from CLLC until the parolee achieves his/her program goal. |
| Case Management | Caseworker Supervisor/Lead Caseworker | Counseling Supervisor/Counselors | Casework Supervisor/Caseworkers | Casework Supervisor/Caseworkers | CCCOE Teacher at each site | CCCOE Teacher at each site |
| Count Sheet | Weekly count sheet sent to Program | Weekly count sheet sent to Program | Weekly count sheet sent to Program | Weekly count sheet sent to Program | Weekly count sent to Program | Weekly count sent to Program |

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|------------------------------|--|--|---|--|---|---|
| | Manager | Manager | Manager | Manager | Manager | Manager |
| Daily Rates | Contracts are awarded to the lowest, responsible bidder but cannot exceed the maximum per diem rate of \$59. | Contracts are awarded to the lowest, responsible bidder but cannot exceed the maximum per diem rate, which is currently \$63. | N/A - cost reimbursement contract. | N/A - cost reimbursement contract | N/A - cost reimbursement contract. | N/A - cost reimbursement contract. |
| Activity Reports | Notify CDCR staff as soon as possible and, if an emergency, call 911 immediately. | Parole Agent, located on site at RMSC, communicates with CDCR Program Manager, and must be informed of all program activities and disciplinary actions. Contractor must report findings of contraband and/or signs of substance house as soon as possible. | Parole Service Associate, located on site, communicates with CDCR Program Manager. | Parole Service Associate, located on site, communicates with CDCR Program Manager. | Services provided at parole units during normal working hours so incidents are reported/responded to immediately. | Services provided at parole units during normal working hours so incidents are reported/responded to immediately. |
| Reporting to AOR | Agent of Record is notified immediately of unauthorized departure of a parolee participant (when 12 hours have passed since the time the parolee was due to return or walked away). | On site Parole Agent and contractor maintain communication with Agent of Record. | Maintain communication with Agent of Record to share information regarding parole-related activities and progress of treatment plans. Report any parolee with positive drug test on same day; immediately report any parolee refusing to test. | Maintain communication with Agent of Record to share information regarding parole-related activities and progress of treatment plans. Report any parolee with positive drug test AOR on same day; immediately report any parolee refusing to test | Agent of Record is usually located at STAR site. | Agent of Record is usually located at CLLC site. Program is voluntary. |
| Discharge from Parole | No | No | No | No | No | No |
| Staffing Requirement | Staffing levels/ratios are determined by bed capacity. Minimum required positions include Center Manager, Casework Supervisor, Caseworkers, Monitors, Job Developer, Secretary/Administrative Assistant, and Cook. For facilities with more than 20 beds, a minimum of two staff must be present at all times. | Staffing is determined by bed capacity. Minimum required positions include Facility Manager, Counseling Supervisor, Counselors, Monitors, Secretary/Administrative Assistant, and Cook. A minimum of two staff is required at all times after normal business hours. An additional staff (1:25) is required once two staff reach a supervision of 51 parolees. | Parolee to staff ratio is a minimum of 18:1. A minimum of two journey level staff must be present during all hours of operation. Required key staff positions include Program Director/Center Manager, Casework Supervisor, Journey/Entry Level Caseworkers, and Job Developer. | Parolee to staff ratio is a minimum of 18:1. A minimum of two journey level staff must be present during all hours of operation. Required key staff positions include Facility Manager, Licensed Clinical Social Worker, Job Developer, Lead Case Manager, Case Managers, Secretary /Administrative Assistant. | One California certified teacher per STAR site. | One teacher per CLLC site. |